

STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET • P. O. BOX 187
ELLINGTON, CONNECTICUT 06029-0187

www.ellington-ct.gov

Ad Hoc Design Review Board Meeting Minutes

Thursday, July 9, 2009
7:00 PM – Conference Room
Ellington Town Annex

Members Present: Janet Marshall, Michele Beaulieu, Kevin Zahner and Robert Dawson
Other Present: Peter Williams

1. Call to Order: Chairman Bob Dawson called the meeting to order at 7:00.

2. Citizens Forum/Public Comments: None

3. New Business

Moved (Marshall) Seconded (Beaulieu) and passed unanimously to add to the agenda the design review for 11 Pinney Street -YMCA modifications to building.

Design reviews

2 Nutmeg Drive – Modification and Addition for Child Care
117 West Road – Modification Jewelry Store to Pizzeria
11 Pinney Street – YMCA modifications to building

Peter Williams made notes of the reviews and will prepare, in writing, the Board's recommendations for the Planning and Zoning Commission. (Enclosed)

4. Approval of Regular meeting minutes – June 11, 2009


Moved (Marshall) Seconded (Beaulieu) and passed unanimously to approve meeting minutes of June 11 2009.

5. Adjournment

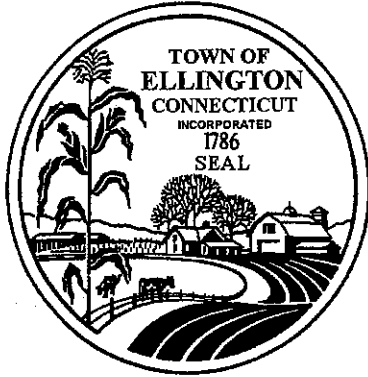
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**MOVED (Beaulieu) SECONDED (Marshall) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 7:58 PM OF THE AD HOC DESIGN REVIEW
BOARD**

Respectfully Submitted,

Peter R Williams 

Peter Williams



MEMORANDUM

DATE: October 23, 2008

TO: Planning & Zoning Commission

FROM: Peter Williams, Administrator
Ad Hoc Design Review Board

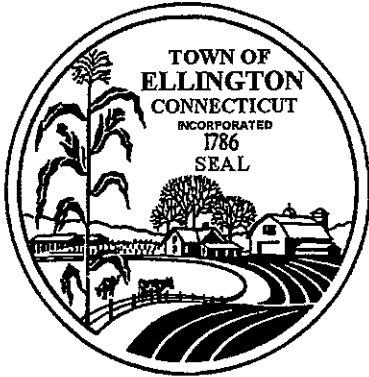
SUBJECT: **Z200919** 2 Nutmeg drive – Modification
and Addition for Child Care
Review building elevation plan dated 6/18/09 and site
plan dated 6/17/09 Sept. 25, 2008

On Thursday, July 9, 2009 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board:

Recommends this applicant's design be approved with the following suggestions :

1. All existing and proposed walkways be shown on the plans.
2. Add a planting bed or trees along the front of the building at the location of the Green House, rather than the grass area shown.
3. The parking areas need to be better defined on the plans. (Grass verses gravel)
4. All building signage be show on elevations.
5. The colors of the new addition to be consistent with the existing.
6. Show the type of enclosure to be used for the dumpsters.
7. Show the play area in more detail on the site plan.
8. The DBR recommends that a cupola be added on the new addition to lessen the impact of the large roof area.
9. When the HVAC units are located appropriate screened be provided.



MEMORANDUM

DATE: July 15, 2009

TO: Planning & Zoning Commission

FROM: Peter Williams, Administrator
Ad Hoc Design Review Board

SUBJECT: **Z200922** 117 West Rd – Modification to
Jewelry Store to Pizzeria
Review building elevation plan dated 6/12/09 and site
plan dated 5/28/96 with notes.

On Thursday, July 9, 2009 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board:

Recommends this applicant's design be approved as submitted.



MEMORANDUM

DATE: July 15, 2009
TO: Planning & Zoning Commission
FROM: Peter Williams, Administrator
Ad Hoc Design Review Board
SUBJECT: Modification to YMCA Building
Review building elevation plan dated 7/9/09

On Thursday, July 9, 2009 the Ad Hoc Design Review Board did a review of the above referenced modifications.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board:

Recommends this applicant's revised design be approved as submitted.